

Cosgrove Parish Council

MINUTES OF COSGROVE PARISH COUNCIL MEETING

Held on Wednesday 7th December 2016 at the Village Hall, Bridge Road

Present:

Cllrs Mr AG Hickie (in the chair), Mr A Bracey, Mrs F Childs, Mrs H Harbottle, Mr P Roberts (part), Mr D Smith, Mr W Smith & Mr C Stokes
Also present were Mr D Everett (Clerk), Cllr Mr A Walker (NCC), and 5 members of the public

1. Apologies for Absence

Cllrs Mrs L Welton (Family commitments) & Mr A McCord (SNC)(away)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Wednesday 2nd November 2016

Minutes Wednesday 2nd November 2016 were approved and signed as a correct record

4. Matters Arising from the Minutes (for information only)

(a) Highway issue Minute 4(a)

The Green (CA trees) – suckers cut back by NCC > Now resolved

* In response to resident Andy Bush after last meeting, Courteenhall Estate (J Wake) replied:

‘I’ve had a look at the Land Registry title and it’s a bit of a surprise to me that we own that strip! So my apology stands for us not having maintained it. None of us working here was around when we seemingly used to do it and it’s all news to us. That will now change as clearly we have a responsibility. It also unfortunately opens up a bit of a can of worms as to what else our ownership of that strip means, which I will now have to do some work on. We plan to do some maintenance on the trees around March 2017 when we will look to take the regrowth back to the trunks. We will periodically inspect them from now on, but please always feel free to get in touch if you have any concerns. Will Moynan is in charge of our woodland and Toni Dunbar-Thomas is our Office Manager – both are copied in’

* NCC Highways advised

(b) NHB Application re Street Lighting Minute 4(b)

Application checked by Cllr Childs and submitted

* The clerk advised that 4 Qs asked by SNC Grants Officer had been answered other than full quote details > Cllr W Smith deals

(c) Caravan Park signage Minute 5

Request for additional signage made > awaits response

5. Public Speaking Time

Missing hand rail Horse Tunnel to Towpath; Village Xmas tree proposal > deferred

6. District and County Councillor Reports

(a) Cllr Mr I McCord (SNC)

No further reports beyond circulated E-mails

(b) Cllr Mr A Walker (NCC)

Spoke on NCC Finances and pressures on Social Services; Agreed to support handrail replacement with CClr Grant

Cllr Walker gave apologies and left at this point wishing all a HAPPY Christmas and Prosperous New Year

7. Planning

- (a) Applications Received**
- (b) Decision Notices**
- (c) Enforcement / Appeals**
- (d) Press Notices**

None

8. Correspondence (list at the meeting)

*** (a) Old Mail**

Request for annual donation

* **RESOLVED** to approve £250 < s137 Budget allocation

*** (b) NCC**

Mowing contract for 2017/18 (grant remains at £999.42)

* **RESOLVED** to approve

*** (c) Resident**

Complaint about Caravan Parks Cafe > open all season after Park Closes?

* Passed to SNC / Cllr McCord update given - Complainant copied SNC response

(d) Cosgrove Village Hall

Notification of price increase from 1 April = £1 per meeting > noted to budget

(e) N/CALC

Rise in fees 14p per elector > Noted & Transparency Code for smaller Authorities (deferred to end of meeting)

9. Finance

(a) The Council to approve budgetary control to date

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Adopt Current State of Finance

Treasurer's a/c:	£624.83
Business Inst a/c:	£30,325.16
Earmarked Reserves:	£16,855.00
Available Capital:	£14,094.99

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

001630	Clerks Salary:	£340.00
001631	HMRC:	£170.00 (Includes + £85 cancelled uncashed cheque)
001632	Petty Cash:	£18.27
001633	AH Contracts:	£30.86 (Dog bins - Nov)
001634	Old Mail:	£250.00 (s137 donation Min:8(a):)
001635	NJ Blackwell:	£589.78 (Mowing Nov + Vat omission)

(d) To Consider Budget Proposals for 2017/18 (Draft proposals circulated)

* Deferred to the end of the meeting

(e) To Receive Interim Audit Report (Circulated with Agenda)

* **RESOLVED** to accept report (HMRC Vat issue dealt with at Min:9(c))

10. Street Lighting

(a) PL13 Bridge Road still unconnected after Orchard Close entrance constructed

11. Highways

(a) Yardley Road from village sign > Castlethorpe turn road edging collapsing

(b) Update on Castlethorpe turn request re reflective chevrons

12. Councillor Questions and Items for Next Agenda

(a) MKC Proposals for housing expansion Castlethorpe / Hanslope affecting Cosgrove / A508

13. Date of Next Meeting

Wednesday 4th January 2017 commencing at 7.30pm

The Chairman wished everyone a Happy Christmas and New Year

EXCLUSION OF PUBLIC AND PRESS

RESOLVED: That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

Cllr Roberts arrived at this point

8 (e) N/CALC

Rise in fees 14p per elector > Noted for budget consideration

Transparency Code for smaller Authorities (The clerk spoke on the item)

RESOLVED to continue current audit procedures until 2018 when more would known

Note: The clerks view on Audited accounts supported

9 (d) To Consider Budget Proposals for 2017/18 (Draft proposals circulated)

* Draft proposal discussed and the clerk's level of Precept provisionally agreed. Discussion also turned to higher level of Precept. The clerk to advise when the Base Rate was known and the level of Band D rise for both levels: Deferred to the next meeting when options will be circulated for formal approval

With no other business the meeting closed 8.39pm