

# Cosgrove Parish Council

## MINUTES OF COSGROVE ANNUAL PARISH COUNCIL MEETING

Held on Wednesday 6<sup>th</sup> June 2018 at the Village Hall, Bridge Road

### Present:

Cllrs Mrs H Harbottle (in the chair), Mr A Bracey, Mrs F Childs, Mr M Draddy, Mr W Smith & Ms T Wallace; Also present were Mr D Everett (Clerk) and 12 members of the public

### 1. Apologies for Absence

Cllrs Mr P Roberts & Mr D Smith (work away), Mrs L Welton (farm meeting), Mr I McCord (SNC) (meetings) & Cllr Walker (NCC)(away)

### 2. Members Declaration of Interest (for items on the Agenda)

None

### 3. To Sign and Approve Minutes of the Meeting dated Wednesday 2<sup>nd</sup> May 2018

Minute of the meeting Wednesday 2<sup>nd</sup> May 2018 were approved and signed as a true record

### 4. Matters Arising from the Minutes (for information only)

#### (a) SNC Funding Fair @ Towcester Racecourse Wed 16 May

\* No attendance

#### (b) Request for more Litter bins - Held

\* No further progress > Brochure previously to Cllr W Smith sites? (> deferred Cllr McCord to chase) > deferred for sites (Cllr W Smith deals)

#### (c) Yardley Road / Castlethorpe Turn

HH (NCC Highways) had forwarded junction proposals BUT implementation was on hold due to NCCs Financial position **and remains on hold**

\* Clerk to resend plans and request costing

#### (d) HGV / Traffic speed and volume

NCC/ Police re assistance – Resident had raised issue about Canal festival parking (resolved?) Resident parking Bridge Road near Main Street (residents to approach VH Committee)

\* Cllr W Smith initiative (as no assistance proposals from NCC)

#### (e) Public Transport withdrawals

Response from Cllr Walker > circulated

### 5. GDPR Compliance as of 25<sup>th</sup> May 2018 including Councillor web addresses

Cllr Smith (D) investigated Webmaster [@cosgrovepc.org.uk](mailto:@cosgrovepc.org.uk) OR [cosgroveparishcouncil.org.uk](http://cosgroveparishcouncil.org.uk)

\* Quotation £231 to include set-up = 10 dedicated email addresses

**RESOLVED** to approve [@cosgroveparishcouncil.org.uk](mailto:@cosgroveparishcouncil.org.uk)

### 6. Public Speaking Time (this is limited to 15 minutes)

Bridge Road traffic, parking, road conditions and worn road signage

### 7. District and County Councillor Reports

#### (a) Cllr Mr I McCord (SNC)

Statement on Unitary restructuring proposals (and required split from joint working with Cherwell)  
> circulated

**(b) Cllr Mr A Walker (NCC)**

No further reports

**8. Planning**

**(a) Applications Received**

**S/2018/1171/FUL** To reinstate the bridge as a farm crossing using the existing bridge abutments for the foundation for the new bridge deck of steel beams and concrete slab Bridge 1 Grand Union Canal Buckingham Arm

\* Observations: Noted - but we are concerned as to whether it is fit for purpose given previous history of this part of the disused canal

**(b) Decision Notices**

**(c) Enforcement / Appeals**

**(d) Press Notices**

None

**9. Correspondence received since the last meeting (list at the meeting)**

**(a) NCALC**

Training dates Off to a Flying Start Mon 13 July 1 @ Litchborough

\* Cllrs Draddy & Wallace to attend

**\* (b) SNAST (Neighbourhood Watch)**

Renewal of annual subs of £20.00

\* **RESOLVED** > to approve s137 donation

**\* (e) Earth Anchors Ltd**

WW1 Centenary seats @ £640 + delivery / fixing + vat > deferred

**\* (f) Seafarers UK**

Fly the Red Ensign / Merchant Navy Day 3<sup>rd</sup> September 2018 > NFA

**\* (g) Northants Police**

Community Speed watch > for discussion (Min:13)

**\* (h) C&RT / BCS**

Cosgrove Canal Festival & Craft Fair Sat 21<sup>st</sup> (10-6) > Sun 22<sup>nd</sup> July (10-4)

\* Police / Marshalls / parking discussed > letter

**10. Finance**

**(a) The Council to approve budgetary control to date**

\* **RESOLVED** to approve budgetary control by unanimous decision

**(b) To Adopt Current State of Finance**

Treasurer's a/c:	£602.23
Business Inst a/c:	£34,576.66 (incl:½ Precept)
Earmarked Reserves:	£19,447.00
<b>Available Capital:</b>	<b>£15,731.89</b>

**(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

001759	Clerks Salary:	£350.40
001760	HMRC:	£87.60 (PAYE)
001761	Petty Cash:	£30.50 (incl: GDPR mileage)
001762	AH Contracts:	£61.73 (Environmental May)
001763	NJ Blackwell:	£1,332.04 (Mowing > Apr/May)
001764	Aylesbury Mains:	£38.40 (Village sign report > awaits LED unit)
001765	G Scott (Scott Welding):	£550.00 (Memorial Bench)
001766	Old Stratford PC:	£142.94 (50% cost of office supplies & GDPR training)
001767	SNAST:	£20.00 (Annual Subs Min: 9(b))
001768	W Smith:	£21.00 (speed roundels Min:4(d))
001769	DacSoft Ltd:	£231.00 (Hosting upgrade Min:5)

**(d) To Approve and Adopt End of Year accounts for Audit**

**(i) To Receive Year End Internal Audit Report**

\* **RESOLVED** to adopt Internal Audit Report (> minor amendment)

**(ii) To Approve Part 1 Annual Governance Statement of Year End Accounts**

\* **RESOLVED** to Approve and signed

**(iii) To Approve Part 2 Account Statement of Year End Accounts**

\* **RESOLVED** to Approve and adopt year end Account Statement

**11. Street Lighting**

No reports – Q about Village Sign?

**12. Highways**

(a) Further notification of A508 night time road closure & OS RAB > circulated

(b) Bridge Road near VH entrance serious subsidence > clerk has reported again = confirming outstanding work ticket

(c) Other pot holes identified and reported > members to also contact NCC Street Doctor

**13. Speed Watch**

Discussed and deferred > some support? Cllr W Smith to confirm criteria

\* Clerk to check with Highways whether Truvelo operates at SDRTS Cameras re traffic counts

**14. Proposed work programme (projects)**

Deferred > Cllr Childs / Chairman

**15. Councillor Questions and Items for Next Agenda**

(a) Clerk to request speed survey of Bridge Road > bridge to Main Street

(b) Resurrect Cllr reports in agenda

(c) Caravan Park liaison agreed > Chairman

(d) Planters > proposal by Cllr Draddy to report

(e) Clerk requested to replace spray markers

**16. Date of Next Meeting**

Wednesday 4<sup>th</sup> July 2018 commencing at 7.30pm

With no other business the meeting closed at 8.15pm

DRAFT

**Cosgrove Parish Council**  
**Outstanding Activities**  
**June 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Ongoing	<b>Dog fouling</b>	New Dog bin top of steps Main St/Towpath <i>Continues on footpaths and Towpath</i> Use of BG extension!!	<b>Installed and well used</b> <b>Monitor after additional spraying &amp; signs in place &gt; ongoing</b> (Old Mail)
2018	<b>Litter</b>	Additional Litter Bins	<b>SNC to approve (awaits)</b>
	<b>PL numbering?</b>	In house completion	project for 2018
Ongoing	<b>Highway Issues</b>	Continual review  (Another accident > NCC)	<b>Bridge Road subsidence 832331 *</b> <b>Old Cosgrove Rd surface 897080</b> <b>Stratford Rd tree line 866007 *</b> <b>Xroads hedge obstruct 893772 *</b> <b>Yardley Rd/Castlethorpe 842567</b> * (Reinstruct as no result) <b>Same location 902386 missing</b> <b>Give Way sign (WT = 3m)</b>
	<b>Awaits response</b>	The Green damaged verge	Complaint made re NCC opinion and inconsistent verge policy
	<b>Canal Bridge</b>	Request Bridge one way (Unable due to f/w specs on old structure)	Site visit (NCC) awaits re safety issues Bridge Road / Main Street
	<b>Pot holes</b>	Monitored	<b>Slow repairs</b>
	<b>Caravan Park traffic</b>	Monitored Awaits decision	Photos sent to endorse NCC Highways comments that Main St/Bridge Rd unsuitable for large vehicles and caravan deliveries
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b> The Stocks missed <b>903442</b> <b>(WT within 3 Months)</b>
Ongoing	<b>Bulb planting</b>	Agreed locations	Resident (HR) dealt
	<b>Living Tree</b>	Xroads	Planted