

Cosgrove Parish Council

MINUTES OF COSGROVE ANNUAL PARISH COUNCIL MEETING

Held on Tuesday 28th May 2013 at the Village Hall, Bridge Road

Present:

Cllrs Mr AG Hickie (in the chair), Mrs F Childs, Mr D Smith, Mr W Smith (from Min:4),
Mr C Stokes & Mrs L Welton

Also present was Mr D Everett (Clerk) and 2 members of the public

1. Election of Chairman

Proposed by Cllr Stokes seconded by Cllr Smith that Cllr Hickie continue as Chairman

* Cllr Hickie accepted the nomination and signed the Declaration of Acceptance

2. Election of Vice Chairman

Proposed by Cllr Smith seconded by Cllr Welton that Cllr Harbottle continue as Vice Chairman

* Cllr Harbottle had indicated acceptance. Signing of the Declaration of Acceptance was deferred

3. Apologies for Absence

Cllrs Mrs H Harbottle (Holiday), Mr P Roberts (Family commitments) & Mr A Walker (NCC)

4. Casual Vacancy by Co-option (CV Attached)

Proposed by Cllr Smith seconded by Cllr Stokes and unanimously approved that Mr Wayne Smith be co-opted onto the council who signed the Declaration of Acceptance, Financial Interests and was passed relevant documents and formally welcomed

5. Election of Working Groups and Representatives

Planning: Full Council

Finance: Cllrs Childs, Stokes, Hickie and Harbottle

General Purpose: Cllrs Bracey, Smith (W) and Stokes

Scrutiny: Cllrs Hickie, Roberts, Stokes and Welton

Transport Rep: Cllr Smith (D) / the clerk

Parish Path Warden: Cllrs Smith (D) & Smith (W)

Whalley's Charity: The clerk

RESOLVED That where appropriate and subject to agreed conditions, the clerk would continue to act and deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the Council

6. Members Declaration of Interest (for items on the Agenda)

None

7. Adoption of Standing Orders, Revised Code of Conduct, Financial Regulations & Risk Assessments for 2013/2014

RESOLVED That SO's as amended, Code of Conduct (soon to be revised), Finance and Risks Assessments previously adopted reviewed and amended along with a new Internal Audit 'Terms of Reference' be formally adopted for 2013 / 2014 along with Internal Audit Requirements (as agreed)

* Copies of SOs, Code of Conduct, Complaints Procedure and adopted Financial Regulations and Risk Assessment had been previously copied to all members plus new member

8. To Sign and Approve Minutes of the Meeting dated 30th April 2013

Minutes 30th April 2013 were approved and signed as a correct record

9. Matters Arising from the Minutes (for information only)

(a) 15 Bridge Road Minute 4(a)

Updated - request for adoption details awaits (as NCC had indicated sub standard yet approved)

(b) CPRE - Planning portfolio Minute 9(d)

Circulated for info > agreed local training by the clerk

10. To Approve response to New Homes Bonus Consultation

RESOLVED to approve previous response

11. To Sign and Approve Minutes of the Annual Open Meeting dated 30th April 2013

Minutes AOM 30th April 2013 were approved and signed as a correct record

12. Matters Arising from the Minutes (for information only)

There were no matters arising

13. Public Speaking Time

Meeting closed for this item

14. District and County Councillor Reports

(a) Cllr Mr I McCord (SNC)

(b) Cllr Mr A Walker (NCC)

No reports – the clerk to seek resolutions on outstanding issues both SNC / NCC

15. Planning

(a) Applications Received

S/2013/0530/FUL Single storey rear and first floor side extension Paddock House, The Stocks

* Supported – but concern whether massing restricts further extension

(b) Decision Notices

None

(c) Enforcement / Appeals

Complaint re new dwelling land adjacent to Bungalow, Lock Lane (hedge removal proposed contrary to application and owners wishes)

(d) Press Notices

None

16. Correspondence (list at the meeting)

(a) NCC / MGWSP

S171 Highways Act 1980 (Road Opening Licence Procedure) > for file

(b) Buckingham & River Ouzel Internal Drainage Board

Notification of Watercourse maintenance Programme 2013/14 in Cosgrove > noted for file

(c) Co-Operative Funeral Care

Application for added inscription of Betty Brassett > approved

*** (d) Canal & River Trust**

Regional AGM invitation Wed 5th June > Cllr Smith (W) attends

17. Finance

(a) The Council to approve budgetary control to date (with Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£296.21
Business Call a/c:	£19,761.91 (Incl ½ precept + CTRS grant)
Earmarked Reserves:	£12,118.93
Available Capital:	£7,939.19

(c) Payment agreed of outstanding accounts listed below by unanimous decision

001330	Clerks Salary:	£297.13
001331	HMRC:	£74.20 (PAYE)
001332	Petty Cash:	£15.78
001333	NJ Blackwell:	£1,147.33 (Mowing Apr/May)
001334	AH Contracts:	£30.86 (Dog Bins May)
001335	Cosgrove VH:	£500.00 (S137 Annual Donation)

18. Street Lighting

(a) Cost of new LED lighting? Time-scale and funding

19. Highways

(a) Stratford Road triangle o/s Church (is approved under s184 HA 1980) licence app to contractor > CosPC

(b) New works programme advised > MGWSP Manager for next meeting

20. Councillor Questions and Items for Next Agenda

Cllr Smith (D) requested members to view village website (www.cosgrovevillage.co.uk)

21. Date of Next Meeting

Tuesday 25th June commencing at 7.30pm

With no other business the meeting closed at 8.05pm