

# Cosgrove Parish Council

## MINUTES OF COSGROVE ANNUAL PARISH COUNCIL MEETING

Held on Wednesday 4<sup>th</sup> May 2016 at the Village Hall, Bridge Road

Commenced after the Annual Open Meeting

### Present:

Cllrs Mr AG Hickie (in the chair), Mr A Bracey, Mrs F Childs, Mrs H Harbottle, Mr P Roberts, Mr D Smith, Mr W Smith, Mr C Stokes & Mrs L Welton  
Also present were Mr D Everett (Clerk), Cllrs Mr I McCord (SNC) & Mr A Walker (NCC), Mrs H Howard (Northants Highways) and 7 members of the public

### 1. Election of Chairman

Cllr Hickie was elected unopposed to continue as Chairman

### 2. Election of Vice Chairman

Cllr Harbottle was elected unopposed to continue as Vice Chairman

### 3. Declaration of Acceptance (Min: 1 & 2)

Chairman and Vice Chairman duly signed the Declarations of Acceptance

### 4. Apologies for Absence

Full Council

### 5. Members Declaration of Interest (for items on the Agenda)

None

### 6. Election of Working Groups and Representatives

**Planning:** Full council  
**Finance:** Cllrs Childs, Stokes, Hickie and Harbottle  
**General Purpose:** Cllrs Bracey, Smith (W) and Stokes  
**Scrutiny:** Cllrs Hickie, Roberts, Stokes and Welton  
**Transport Rep:** Cllrs Smith (D) and the clerk  
**Parish Path Warden:** Cllrs Smith (D) & Smith (W)  
**Whalley's Charity:** The clerk

**RESOLVED** That where appropriate and subject to agreed conditions, the clerk would continue to act and deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the council

### 7. Adoption of Standing Orders (as amended), Revised Code of Conduct, Financial Regulations & Risk Assessment and Asset Register for 2016/2017

Standing Orders, Code of Conduct, Financial Regulations & Risk Assessment and Asset Register reviewed without amendment and were adopted for 2016/2017

### 8. To Sign and Approve Minutes of the Meeting dated Wednesday 6<sup>th</sup> April 2016

Minutes Wednesday 6<sup>th</sup> April 2016 were approved and signed as a correct record

### 9. Matters Arising from the Minutes (for information only)

#### (a) Lighting review Minute 4(a) & 12(b)

Street Lighting upgrade – Cllr W Smith spoke on the item > Clerk to arrange contact with Aylesbury Mains and quote for 4 replacement lamps with LED Lanterns (old concrete columns)

**(b) MKC / SNC re Caravan Park review Minute 4(b) & 12(d)**

Inspection date 7 April (after Park was open (not what was requested) exchange of mails refers) >  
Chair and Vice Chair attended along with Cllr McCord and Stokes  
\* No resolution yet – re the way forward > Cllr McCord deals

**(c) Orchard Close Minute 4(e)**

Further highway issues > Street Doctor 771247 (although unadopted - suspect developer only)

**(d) Yardley Road / Castlethorpe turn Minute 4(f)**

Suggestions advanced after last meeting

\* Mrs Howard (NCC) spoke on the outcome of initial site visit – discussed at length with an exchange of views > report later

**10. Public Speaking Time**

Horse tunnel trees: Complaint about sewage connections at Caravan Park

**11. District and County Councillor Reports**

**(a) Cllr Mr I McCord (SNC)**

Spoke on Local Plan Consultation Part 2A and how it could affect Cosgrove. Discussed at length (Cllr Harbottle had attended workshop and would make a recommendation for next meeting now workshop notes were no available)

**(b) Cllr Mr A Walker (NCC)**

Nothing further to AOM report earlier  
*Gave apologies and left the meeting*

**12. Planning**

**(a) Applications Received**

S/2016/0968/TCA CA tree work Cosgrove BG (PC application) > noted

S/2016/0958/LDE Certificate of Lawfulness B8 (storage/distribution) Furtho Pit Cosgrove Road (Pickering) > noted

S/2016/0954/TCA CA tree management - old canal Bridge 1 > A5 (For Info only)

\* CosPC Questions the need to ‘manage various tree species’ when the dry section of the canal forms a wild life corridor and a valued habitat with no proposal to rewater

S/2016/0817/FUL Erect raised timber decking rear of 58 Main Street

\* No observations

**(b) Decision Notices**

**(c) Enforcement / Appeals**

**(d) Press Notices**

None

**13. Correspondence (list at the meeting)**

No additional corres other than that circulated for info

**13. Finance**

**(a) The Council to approve budgetary control to date**

\* **RESOLVED** to approve budgetary control by unanimous decision

**(b) To Approve Current State of Finance**

Treasurer's a/c:	£360.38
Business Inst a/c:	£21,777.79
Earmarked Reserves:	£18,109.00
<b>Available Capital:</b>	<b>£4,029.17</b>

**(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting**

001575	Clerks Salary:	£447.69 (Including salary adjustment)
001576	HMRC:	£111.80
001577	AH Contracts:	£30.86 (Dog bins Apr)
001578	AH Contracts:	£30.86 (Dog bins Oct 2015 reissued uncashed)
001579	NJ Blackwell:	£670.50 (Mowing)
001580	Petty Cash:	£17.25

**(d) To adopt end of year accounts for Audit**

Internal Audit Report for Year End presented and adopted – no issue arising

End of Year Accounts ending 31<sup>st</sup> March 2016 presented signed and formally adopted along with R&P book

**14. Street Lighting**

- (a)** PL13 Bridge Road still awaits supply (part of Orchards Close development) > Cllr McCord  
\* With the developer?

**15. Highways**

- (a)** Main Street/Bridge Road subsidence getting worse

**16. Councillor Questions and Items for Next Agenda**

- (a)** Horse Tunnel trees > C&RT
- (b)** Caravan Park and recent connections in Cosgrove foul sewer – Offensive smell
- (c)** Public Lighting
- (d)** Local Plan 2A

**17. Date of Next Meeting**

**Wednesday 1<sup>st</sup> June 2016 commencing at 7.30pm**

With no other business the meeting closed at 9.11pm