

Cosgrove Parish Council

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Issued: 28 November 2024

To: All Parish Councillors

From: Mrs Jenny Evans, Clerk to Cosgrove Parish Council

Dear Councillor

You are hereby summonsed to attend an Ordinary Meeting of Cosgrove Parish Council to be held at **Cosgrove Village Hall, 39 Bridge Road, Cosgrove MK19 7JH.**

On **Wednesday 4 December 2024 at 7.30 pm** for the purpose of transacting the following business:

AGENDA

Reference	Item	Suggested time
CPC24/12/1	To receive and approve apologies for absence	30 seconds
CPC24/12/2	Declarations of interest	30 seconds 19.31
CPC24/12/3	Approval of Minutes of 6 November 2024	1 minute 19.32
CPC24/12/4	Matters arising from the Minutes not covered elsewhere in the agenda: <ul style="list-style-type: none">To note Clerk's November pay details unavailable at November meeting - £644.90 and PAYE £12.60Visit by Gigaclear to see green box location in relation to memorial bench (CPC24/11/13) not yet arranged as further enquiries about land ownership underway	2 minutes 19.33
CPC24/12/5	Public Session <ol style="list-style-type: none">Issues raised by the public <i>(Members of the Public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should stand (if able) and address the chairman of the meeting, who may direct that a written or oral response be given)</i>Report from Ward Councillor	15 minutes 19.48 5 minutes 19.53
CPC24/12/6	To receive Parish Clerk's report (including correspondence received since last meeting requiring a comment or decision) circulated in advance	7 minutes 20.00

Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014, Members of the Public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

CPC24/12/7	Finance a). To receive update on current finances in comparison to budget b). To approve payment of invoices (schedule circulated separately) c). To agree Precept demand for 2025-2026 d) To resolve to accept Lloyds bank account charges of £4.25 per month e). To resolve to purchase 2 years virus protection for the Parish laptop and mobile at a cost of £74.99 f). To resolve to purchase a litter bin for the playpark. Quotations circulated separately	7 minutes 20.07
CPC24/12/8	Councillor Updates	10 minutes 20.17
CPC24/12/9	Planning: none as at 27.11.2024 To note the intention of Sustrans to upgrade a short length of the path besides the railway near the mast in Castlethorpe and towards the Water Tower. Work should be done by Christmas, but the path will have to be closed while the work is carried out	30 seconds
CPC24/12/10	Training: To agree GDPR part 2 training for Clerk on 20 January 2025 at cost of £42 plus VAT	1 minute 20.19
CPC24/12/11	Christmas Lights To agree to pay the balance of £35 for the event insurance (total cost £155). To agree to contribute to the cost of electricity of £50. Total donated to the Christmas Lights event £205	5 minutes 20.23
CPC24/12/12	Dot gov dot uk To receive update on progress in move to cosgroveparishcouncil.gov.uk	1 minute 20.24
CPC24/12/13	Meeting Appraisal Review the timings allocated to agenda items and consider further adjustments if necessary.	2 minutes 20.26
CPC24/12/14	Date of next meeting Wednesday 5 February 2024 (Local Government Act 1972 Schedule 12 Part II para 8.1)	
	Closure of Meeting	20.30

Signed:

Date: